

CIVIL AIR PATROL
Headquarters New Hampshire Wing
51 Airport Road
Concord, New Hampshire 03301-5322

CAPR 62-2
POLICY LETTER # 1
01 OCTOBER 2009

SAFETY

MISHAP REPORTING AND INVESTIGATION

CAPR 62-2, 27 NOVEMBER 2007, is supplemented with this Policy Letter as follows:

1. As required by CAPR 62-2, all mishaps of any type (accidents/incidents and reportable bodily injuries) will be reported immediately via telephone to the Wing Commander or his / her designated representative and to the Wing Safety Officer. In addition, aircraft accidents will be reported to the Region Commander, Region Safety Officer, State Director, Wing Operations Officer and Wing Aircraft Maintenance Officer. CAPR 62-2 Policy Letter, Attch. # 1 should be referenced for a current list of names and contact numbers for these individuals.
2. CAPF 78 reports will be completed on-line in e-services *after notification* to the above personnel has been accomplished and the member involved has been advised to complete the CAPF 78.
3. Squadrons shall maintain a Mishap Notification Roster, with instructions on who to notify in the event of a mishap/accident. Copies will be sent to NHW/HQ and NHW/SE.
4. In the event the Wing Commander or designee is notified of an accident, the Northeast Region Commander and Northeast Region Safety officer is to be notified immediately by the Wing Commander or designee.
5. Unit or activity commander will record all mishaps of any type for any event and forward the information to the Wing Commander or his / her designated representative and to the wing Safety Officer.
6. Minor incidents (considered to be first aid type injuries) do not require a CAPF 78. These incidents will be recorded on a safety log by the Safety Officer and a copy of this log will be forwarded immediately to the Wing Safety Officer preceding the closure of the event. The original safety log will be maintained in the Unit's records.

LtCol CARROLL E. BEWLEY
Safety Officer

COL DONALD C. DAVIDSON, Sr.
Commander

Attch:
NHW S-1 Accident Notification Roster

Supersedes NHW Policy Letter #1 01 July 2009 and Attch.1, 01 July 2009

OPR: SE

DISTRIBUTION: 2 Ea. NHW Squadron, 1 Ea. Ind. Listed, 1 ea - PIF, NH/SD, NER-CAP/CC, SE, File, ALL NHW Vehicles and Aircraft

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NEW HAMPSHIRE WING ACCIDENT NOTIFICATION ROSTER

NEW HAMPSHIRE WING COMMANDER:
COL DONALD DAVIDSON, Sr.

CELL: (603) 345-2539
RES: (603) 888-2539
caldon@comcast.net

DESIGNATED ALTERNATE #1:
LtCol WILLIAM MORAN, Jr.

CELL: (603) 520-7494
RES: (603) 528-5744
moran@metrocast.net

WING SAFTY OFFICER:
LtCol CARROLL E. BEWLEY

RES: (603) 284-6164
CELL: (603) 986-6096
cbewley@cyberpine.net

NORTHEAST REGION COMMANDER:
COL CHRISTOPHER HAYDEN

CELL: (207) 749-9327
RES: (800) 554-9259
cc@ner.cap.org

NORTHEAST REGION SAFETY OFFICER:
LtCol PAUL MONDOUX

CELL: (603) 759-0178
RES: (603) 424-3019
BUS: (603) 429-1238
FAX: (603) 791-4678
paul@nhplm.org

STATE DIRECTOR
GIRARDIN, SIDNEY

RES: (603) 436-8941
BUS: (603) 430-3544
CELL: (603) 498-2510
sid.girardin@nhpeas.ang.af.mil

Names listed below will *NOT* be notified until the above listed names are notified first.

WING AIRCRAFT OPERATIONS OFFICER:
LtCol GEORGE S. GUILD, Jr.

RES: (603) 888-4311
CELL: (603) 930-4311
skip.guild@gmail.com

LOGISTICS OFFICER:
1LT GEORGE, BRIAN S.

RES: (603) 632-9077
CELL: (603) 682-5333
brian.george@valley.net

Supersedes: NHW 62-2, Policy Letter #1, (01 July 2009)